

BRACKENFELL BUSINESS IMPROVEMENT DISTRICT BUSINESS PLAN

1 JULY 2024 – 30 JUNE 2029



Brackenfell Business Improvement District NPC
2014/155124/08

Prepared by:

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A. MOTIVATION REPORT

Introduction

The Brackenfell Business Improvement District (BBID) was formally established in 2014 providing supplementary public safety, urban maintenance, and urban cleaning services in close cooperation with the various City Departments as well as South African Police Services (SAPS). This Business Plan is in support of the second extension of the initial Business Plan as the BBID aims to extend its work into a third five-year term.

The formation of the BBID in August 2014 enabled the establishment of a statutory body to manage and implement supplementary public safety and urban management operations in addition to those services provided by the City of Cape Town. The property owners from the area paid an additional rate to fund supplementary services for that specific area as set out in this business plan. The supplementary services included the provision of supplementary public safety, cleaning services, maintenance and/or upgrading of the urban public environment and/or infrastructure and social services that addresses social issues in the area.

With its third term extension imminent, the BBID is positioning itself to address the ongoing issues impacting the area, noting that further developments in the area will increase the potential for urban infrastructure damage, traffic congestion, littering and increased opportunities for crime that may impact the entire area. In light of these challenges, the BBID aims to continue to motivate property owners to enhance their investments and work closely with the BBID and the City of Cape Town.

The continued improvements and upgrades proposed in this business plan are funded by an additional rate levied on non-residential rateable property located within the BBID.

NPC Company Details:

Company: Brackenfell Business Improvement District NPC (BBID)
Registered Office: Unit 5, Higro Park, Fourie Street, Brackenfell

BBID Board:

J A van der Merwe	-	Pam Golding
A J De Klerk	-	Supaquick
N Choveoux	-	SSC Property Group

Auditor: Haumann Rodger Chartered Accountants

Company Secretarial Duties: A J De Klerk

BBID Manager: C van Zyl

Contact Details:

CID Manager	082 45 5559
Control Room	021 110 0 355
Email	manager@bbid.co.za
Website	www.bbid.co.za

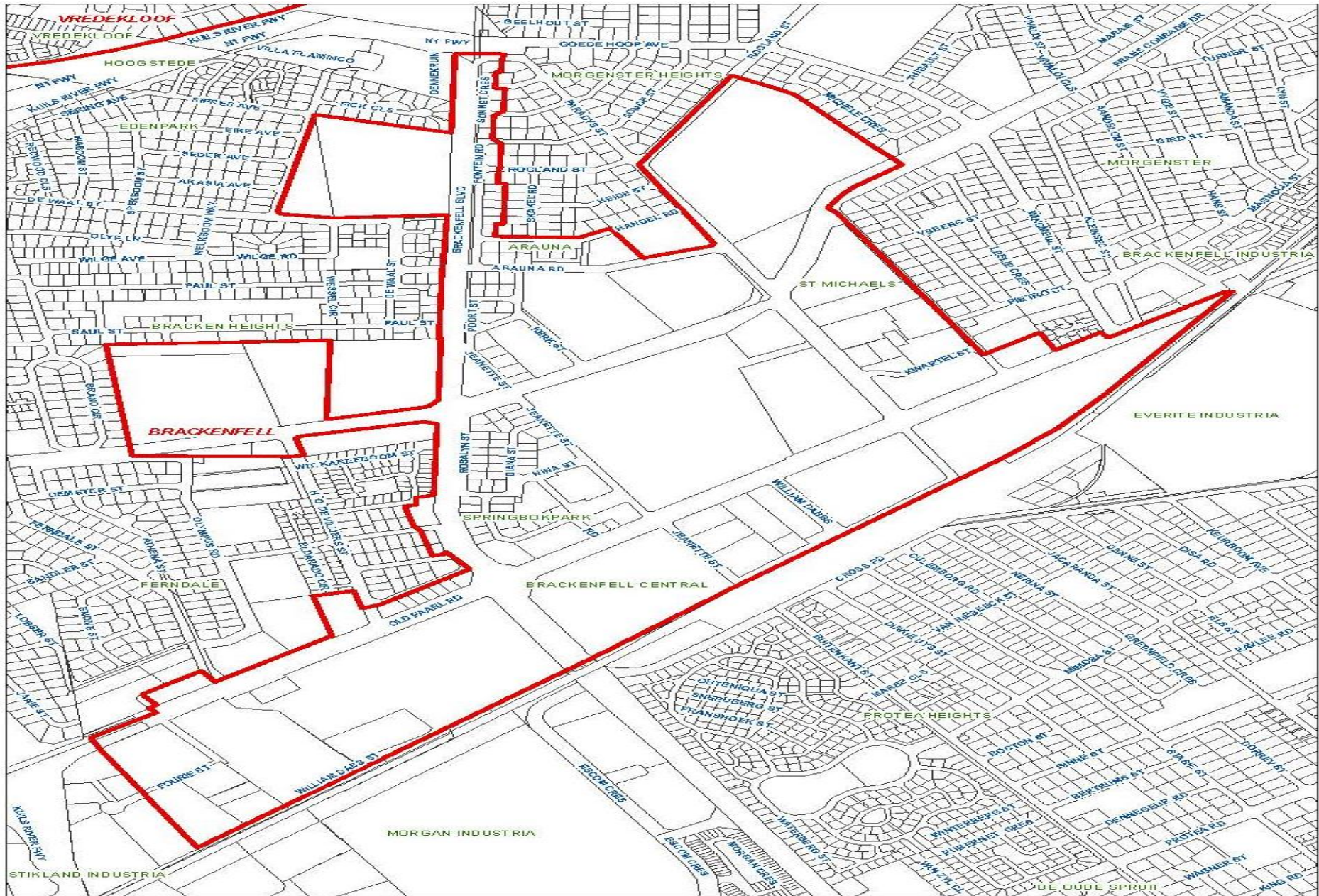
BBID AREA:

Northern Boundary - From Goedehoop Street along Brackenfell Boulevard to include all properties facing Brackenfell Boulevard up to Handel Street, Then along Handel and Arauna up to Paradys Street. The boundary follows Paradys Street up to Rogland Street to include Erf 2526 and then along the boundary of the Erf 2526 southwards to Frans Conradie.

Eastern Boundary - From Frans Conradie along Sending Street up to Kwartel Street and then eastwards to Windmeul Street to include all commercial properties facing Old Paarl Road

Southern Boundary - From the railway crossing with the R300 eastwards along the railway line up to the crossing with Old Paarl Road.

Western Boundary - From the railway crossing with the R300 northwards along the road reserve up to Old Paarl Road, then along Old Paarl Road to include all commercially rated properties north of Old Paarl Road up to Brackenfell Boulevard and then northwards along Gainsford Road to include all commercially rated properties. The boundary then follows Wit Kareeboom Street to include the Millennium Mall and then along Frans Conradie up to Brackenfell Boulevard. The boundary then follows the road reserve of Brackenfell Boulevard to Dewaal, to Kokerboom and Fick Street and then follows Brackenfell Boulevard up to Geodehoop Street.



BBID Mission

It is the mission of the BBID to create an accessible and inviting CBD area attractive and safe for workers, visitors and clients alike.

BBID Vision

The vision of the BBID is to maintain a safe, clean, well-managed CBD area that attracts and retains CBD and retail business operators.

BBID Goals

- Improve Public Safety significantly by proactive visible patrolling and cooperation with existing SAPS and City of Cape Town Law Enforcement efforts as well as other security service providers in the area.
- Maintaining a safe and clean public environment by addressing issues of maintenance and cleaning of streets, pavements and public spaces.
- Manage existing and new public infrastructure for the future benefit of all the users of the area.
- Protect property values.
- Attract new investment to the area.
- Support and promote social responsibility in the area.
- The sustained and effective management of the BBID area.

The core values of the BBID are focused on the delivery of supplementary municipal services to the community of property and business owners and those that work and visit the CBD area. The Board and the appointed management entity and service providers aim to deliver these services in a cost-effective and sustainable manner. This requires consistent evaluation of the performance of the service providers and the execution of the day-to-day business of the BBID in a transparent and accountable manner. Typically, this is achieved through:

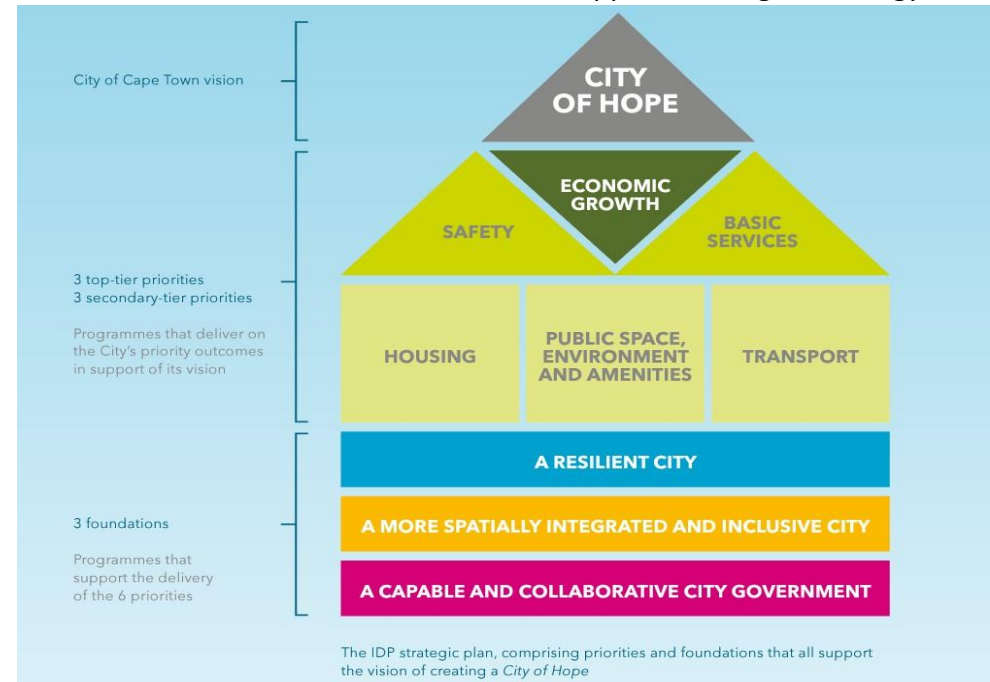
- rigorous reporting to the Board of Directors and the City of Cape Town,
- facilitation of local community participation in board meetings and members' meetings of the CID company,
- proper accounting and financial reporting that meet auditing standards,
- reporting part years performance to the NPC members at the Annual General Meeting,
- the submission of annual reports to the local Subcouncil and CID Branch, and
- publication of all relevant documentation online.

Consistency with Integrated Development Plan (IDP)

Introduction

The IDP of the City rests on 3 foundations, 3 second-tier priorities and 3 top-tier priorities. Together this supports the vision for the City of Cape Town's City of Hope. The IDP is based on the City's 16 objectives linked to its priorities and foundations. The BBID's supplementary services are consistent with the City's IDP objectives with specific reference to the following programmes:

- **Safety.** The Public Safety plan supports effective Law Enforcement to make communities safer and this is supported using technology such as CCTV. The Public Safety plan also strengthens safety partnerships, thereby aiming for a holistic crime prevention programme as noted in Objective 5 and 6 of the IDP.
- **Economic Growth.** The BBID is working towards the continuous development and improvement of the urban environment through public safety, cleaning, urban management, and social initiatives, all aimed at safeguarding and growing the existing businesses and economic opportunities thereby maintaining and creating employment opportunities. A well-maintained and managed area stimulates investment and BBID therefore directly supports further economic growth.
- **Cleaning and the environment.** The BBID's urban cleaning, maintenance, and recycling plan supports the objectives of a healthy and sustainable environment. This is specifically aimed at the public space and amenities of the City, creating safe, quality public spaces whilst supporting environmental sustainability. The waste minimisation and cleaning activities provided as a supplementary service further enhances the basic services provided by the City.



- **Urban Maintenance.** The BBIDs urban maintenance work also supports Objective 13 in the IDP through the maintenance of road and associated infrastructure thereby creating a better environment for pedestrians, cyclists, and vehicles alike.
- **Social Development.** The BBID supports the City's Social Upliftment Strategies to find lasting solutions for Social Development, which includes supporting individuals to move from the street into places of safety, support NGOs that provide social services and where possible create employment opportunities.

Each of these priorities and objectives are considered within each of the main service areas of the BBID business plan and highlighted in each section.

Proposed Services

In order to address the ongoing needs of the area the BBID will continue to address six main focus areas namely:

- a) The provision of public safety and security measures in the public areas only.
- b) The cleaning, greening and maintenance of the public spaces in the area.
- c) In cooperation with the relevant City of Cape Town departments, actions will be taken to address and monitor urban management issues related to the public infrastructure in the BBID;
- d) Through constructive partnerships with all the role-players in the BBID a recycling initiative will be implemented to improve the sustainability of the businesses and potentially create employment opportunities and social upliftment in the area; and
- e) Marketing and promotional efforts will be undertaken to promote the BBID as a well-managed and functioning business and residential node.

Improving Public Safety

In order to improve safety and security the BBID will retain and improve its comprehensive and integrated public safety plan for the area in conjunction with an appointed service provider. These actions will include coordination and cooperation with:

- The South African Police Service
- Local Community Policing Forums
- Other existing security services in the area
- City of Cape Town Safety and Security Directorate
- Community organisations
- Other stakeholders
- Various LPR (License Plate Recognition) user groups

The BBID initiative and the inherent security situation of the area requires the deployment of public safety patrol officers to adequately secure the public areas. Such a deployment can be expensive to implement and therefore the focus of the public safety plan is on patrols through roaming vehicles, public safety patrol officers on foot with the highest number of resources deployed during day-time operations between 06:00 and 18:00 when most businesses are operational in the area. Considering the contributions from other stakeholders such as SAPS and safety and security efforts from the City of Cape Town the following public safety and security plan is proposed for the BBID. This plan involves the deployment of Public Safety Patrol Officers and an extensive public CCTV surveillance system and LPR cameras to provide a reassuring presence on streets 7 days a week.



Public Safety Patrol Officers

The public safety patrol officers are uniformed ambassadors that help to maintain an inviting and comfortable experience by serving as additional “eyes and ears” for local law enforcement agencies. They are the face of the area. Typically, they get to know their area and community very well and often serve as a first point of contact for emergency needs, help law enforcement to maintain order and provide an additional deterrent to crime through their consistent coverage and visibility. Public Safety Patrol Officers are equipped with two-way radios and walk or patrol the area at key times of the day. They become an integral part of general law enforcement, often being the ones to identify public safety issues and form an extension of SAPS and the local authority law enforcement. A small group of well-trained public safety patrol officers has proven to be very successful in securing an area through active engagement with all people in the precinct. Additional training of patrol officers is required to become knowledgeable on issues such as public safety and reporting, first aid and first-responder training, communication skills and homeless outreach services. Beyond basic training, the Public Safety Patrol Officers develop a keen awareness and information of specific safety issues including drug trade, gang presence, poverty, social issues, criminal activity and behaviour. If required patrol officers also provide walking escorts to people entering businesses early or staff leaving work late or elderly and vulnerable people feeling insecure.



Public Safety Patrol Officers



Patrol Vehicle

The public safety plan includes

- 4 x public safety patrol officers patrolling the area on foot during week days on a 12 hour day shift.
- 3 x public safety patrol officers patrolling the area on foot on Saturdays, Sundays and public holidays daily on a 12 hour day shift.
- 1 x patrol vehicle (supplied by BBID) with 1 x Grade B officer patrolling the area on a 12 hour **day** shift 365 days a year.
- 1 x patrol vehicle (supplied by BBID) with 1 x Grade B PLUS 1 x Grade C officer patrolling the area on a 12 hour **night** shift 365 days a year.
- Control Room with at least one controller 24/7 and a dedicated contract manager 24/7 to monitor the LPR cameras.
- The control room is monitored by the security service provider. The security providers Armed Response is activated when something is seen on the cameras.
- 1 x Contract Manager via Security Provider to the BBID 24/7
- Radio communications network
- Centralised Control Room with CCTV monitoring.
- CCTV camera network comprising of Pan Tilt Zoom (PTZ), Static Artificial Intelligence (AI) and License Plate Recognition (LPR) cameras
- Tracking devices on the patrol vehicle and all foot patrollers

CCTV Surveillance Project

The budget and business plan also incorporates the continuation of the CCTV surveillance programme whereby the initial capital expenditure for the implementation of strategically placed surveillance cameras have been completed and the current network of cameras will be maintained over the next 5 years. The BBID has 3 Pan-Tilt-Zoom, 35 static overviews and 23 License Plate Recognition cameras in place. Future expansion includes the placement of more LPR cameras to the area depending on the future requirements to monitor vehicle details. The cameras assist in acting as a deterrent and in the monitoring of areas that are difficult to or less frequently patrolled by public safety patrol officers on foot and one patrol vehicle. The cameras also assist in directing patrollers to specific problems when detected.



Operational security forum

In order to facilitate an integrated approach, the BBID will continue to participate in the safety and security forum in association with the appointed security service provider. These actions will include coordination and cooperation with:

- The South African Police Service
- Local Community Policing Forums
- Other existing security services in the area
- City of Cape Town Safety and Security Directorate
- Community organisations
- Other stakeholders

This forum encourages the involvement of members of the BBID, property owners, tenants, businesses and representatives of the above-mentioned organisations. Operational and response protocols are governed and decided upon at an operational forum convened to oversee safety and security initiatives within the area. This forum serves to share pertinent crime information as well as trends or emerging threats. The forum should ideally be attended by the following stakeholder groups:

- The preferred private security service provider – employed by the Improvement District
- The cleansing supervisor of the Improvement District
- The local SAPS Commander
- Metropolitan Police Services

- Law Enforcement Services
- Traffic Services
- A representative of the Community Policing Forum and Neighbourhood Watch
- Representatives of other private security companies operating within the area.

Perimeter security and security applications

Existing property owners and businesses should be encouraged to improve existing security applications on their property. This includes initiatives to encourage property owners and businesses to secure their perimeters as the BBID public safety service provider may only operate in the public space.

The public safety services as planned are in support of the IDP, directly supporting the top-tier priorities of Safety, Economic Development and Basic Services. The envisioned public safety services support Objectives 5 (Effective law enforcement to make communities safer) and 6 (Strengthen partnerships for safer communities).

The budget for the provision of Public Safety is R 2 590 000-00 or 58.3% of the annual budget of Year 1 of the Business Plan.

The cost of the proposed public safety service during the five-year term is summarized below.

Description	Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5-year term
Public Safety	R 2 590 000	R 2 755 000	R 2 960 000	R 3 168 000	R 3 400 000	R 14 873 000
CCTV Monitoring	R 97 260	R 102 000	R 107 500	R 112 000	R 120 000	R 538 760
CAPITAL EXPENDITURE						
Description	Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5-year term
CCTV / LPR cameras	R 300 000	R 180 000	R 200 000	R 200 000	R 180 000	R 1 060 000

Maintenance and Cleansing

The BBID budgets every year for the services of a dedicated public cleaning service provider to provide the supplementary cleaning services required in their areas. To establish the most effective cleaning plan the strategy will support existing waste management services, identify specific management problems and areas and assist in developing additional waste management and cleaning plans for the area.

The plan will be executed by using a small team to:

- Decrease waste and grime in the area through a sustainable cleaning programme.
- Provide additional street sweeping, collecting of waste and additional refuse collection in all the public areas.
- Removal of illegal posters, graffiti and stickers from non-municipal infrastructure.

Urban infrastructure will be improved by:

- Continuing to identify and monitor the status of public infrastructure such as roads, pavements, streetlights, road markings and traffic signs.
- Coordinating actions with the relevant City of Cape Town's departments to address infrastructure defects. This will be done through specific liaison with departments and officials in addition to the reporting and monitoring of repairs identified by the CID Manager. As a base level of repair and reinstatement has been achieved, the BBID team will implement local actions to correct minor issues.

In addition, the urban management team will in consultation with the relevant City Departments assist with:

- Graffiti removal from non-municipal infrastructure where possible.
- Removal of illegal posters and pamphlets from public spaces and non-municipal infrastructure as noted in the BBID Implementation Plan Program 4.
- Painting of road markings and correction of road signs.
- Greening, tree pruning and landscaping.
- Kerb, bollard and paving reinstatements.
- Storm water drain cleaning where required.





The cleaning contingent will deploy the team in various areas and rotate through the BBID. Team members are to be recruited from homeless people seeking gainful employment and training can be facilitated to improve their skills and potential utilisation. The cleaning and urban maintenance team includes:

4 to 6 x urban management workers per day which includes an urban management supervisor.

The shifts will be run Monday to Friday from 08:30 – 13:30

The following equipment will be required:

- General cleaning equipment such as spades, picks, etc.
- General maintenance tools such as scrapers, paint brushes, spanners etc.
- Materials such as paint, cement and cleaning materials such as plastic bags which will be acquired as needed and within budgetary limitations.

The BBID will supply the cleaning team with protective clothing including rain suits and gumboots for wintertime.

The cost of the proposed maintenance and cleansing service during the five-year term is summarized below.

Description	Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5-year term
Cleansing services	R 230 000	R 235 000	R 250 000	R 265 000	R 282 000	R 1 262 000
Urban Maintenance	R 10 000	R 10 000	R 12 000	R 13 000	R 14 000	R 59 000

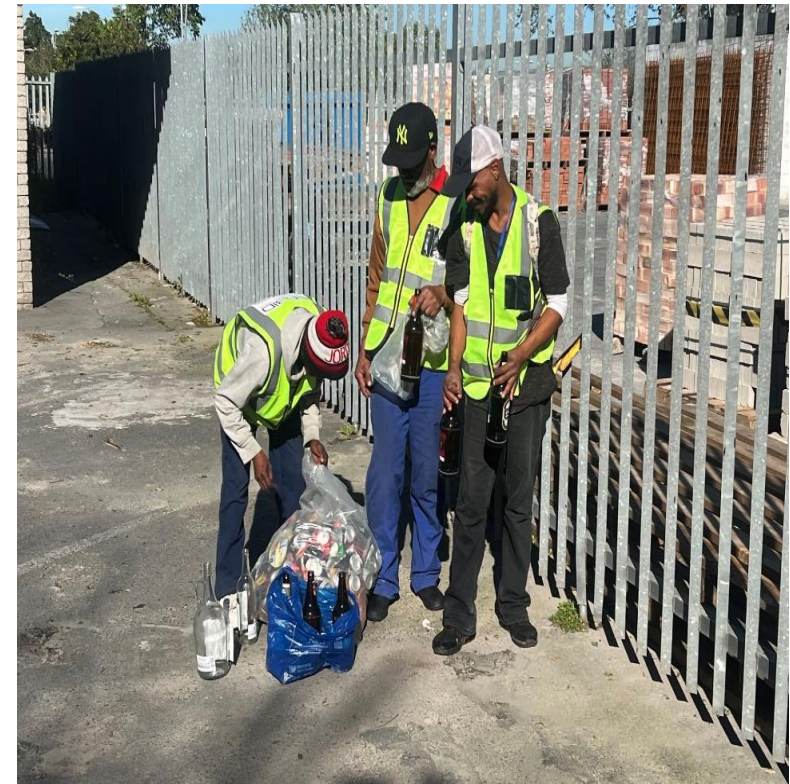
Environmental Development

Recycling Initiative

The City of Cape Town's Waste Services have embarked on various recycling projects incorporating waste drop-off facilities completely dedicated to recycling and/or the appointment of waste recycling companies that support the collection and recycling of waste from businesses. The BBID will continue the processes to develop and facilitate similar facilities and initiatives for the Brackenfell CBD area in support of the need for recycling programs.

The cleaning and urban management services and environmental development as planned are in support of the IDP. The BBID is working towards the continuous development and improvement of the urban environment through public safety, cleaning, urban management and social initiatives, all aimed at safeguarding and growing the existing businesses and economic opportunities thereby maintaining and creating employment opportunities.

The cleaning and urban management services as planned are also in support of the delivery of basic services and processes of ensuring that waste materials do not enter drainage systems and the efforts to recycle collected waste supports this priority. This is in line with the Objective 4 of the IDP (Well managed and modernised infrastructure to support economic growth) specifically objective 4.7 promoting cleanliness and addressing illegal dumping. The BBID will work closely with the City regarding solidwaste objective 4.5 (excellence in waste service delivery programme) and 4.6 (waste minimisation and recycling program).



Monthly feedback on quantity of waste collected and dumped and drop off sites, will be supplied via the City online waste program.

Promotion of Social and Economic Development

The BBID is a localized urban management tool that aims to enhance the quality of life and promote economic growth in specific areas of a City. It operates through partnerships between property owners, businesses, and local authorities.

The BBID has proven known for their targeted approach to socio-economic development. We focus on specific areas within the CBD, aiming to create safe, clean, and attractive environments that encourage business activity and community engagement.

Through the development of pro-active programmes to create work opportunities for homeless people, Metamorfoosi under leadership of Gabriel Rossouw is given the opportunity to direct their work programmes to include cleaning and maintenance services to the BBID. This partnership between the BBID and Metamorfoosi creates a more cost-effective approach to the provision of a supplementary service to the municipal cleaning services.

The social upliftment programmes as planned is in support of the IDP Social Development objectives. The BBID supports the City's Social Upliftment Strategies to find lasting solutions for social development, which includes supporting individuals to move from the street into places of safety, support NGOs that provide social services and where possible create employment opportunities. This is in support of Objective 15 (Building a more spatially Integrated and Inclusive City).



The budget for the provision of promotion of social and economic development is R 5 000 or 0.01% of the annual budget of Year 1 of the Business Plan.

The cost of the proposed social and economic development during the five-year term is summarized below.

Year 1	Year 2	Year 3	Year 4	Year 5	Total expenditure over 5-year term
R 5 000	R 6 000	R 6 500	R 7 000	R 7 500	R 32 000

Communication

The focus will be on communicating with the members, businesses and property owners of the BBID by:

- Maintaining an informative website.
- Distributing BBID newsletters reflecting the initiatives and successes of the BBID.
- Promoting the BBID amongst the local businesses and industries.
- Promote community pride through the initiatives of the BBID in making the area cleaner and safer.
- Promoting the BBID through high visibility branding on the patrol vehicles.
- Promoting the BBID through high visibility uniforms with BBID branding for the patrol officers and maintenance workers.

5-Year Budget of the BBID

The detailed 5-year budget for the implementation and operations of the BBID is set out in Annexure B. It reflects the identified needs of the BBID operations in as cost effective a manner as possible. Income in the form of additional rates will be derived from all eligible properties in the area and this attracts VAT.

Financial Impact of the CID

As per the City's City Improvement District (CID) Policy, an annual budget is prepared by the BBID, based on the needs of the area as described in the business plan. The budget provides for envisaged supplementary and related services and actual costs of operation as well as a 3% (three percent) rolling bad debt provision.

The BBID is funded by property owners in the BBID area through an additional property rate levied on the municipal valuation of all eligible properties within the boundaries of the BBID. Additional property rate is variable at the current gazetted rate and are calculated by the City during the City's annual budget process.

The CID Policy allows for a differentiation in rates for the different categories of properties but due to the way the BBID was established only a non-residential additional property rate is applicable in the BBID.

The Additional Rate is expressed as a Rand-in-the-rand and is calculated by dividing the BBID budget total with the total municipal valuation of all non-residential properties within the boundary of the BBID. The BBID budget and Additional Rate is approved by Council with the City's budget and is applicable over a financial year, which starts on 1 July.

The budget for each year of the Business Plan is as follows:

YEAR	TOTAL EXPENDITURE	REVENUE (Funding Source: Additional Rates)	REVENUE (Other Funding Source e.g. Accumulated Surplus / Donations /Sponsorship / Parking etc.)	% INCREASE IN ADDITIONAL RATES REQUIREMENT
1	R 4 992 420	R 4 292 420	R 700 000	4.7%
2	R 4 611 264	R 4 611 264	R 0	7.4%
3	R 4 942 229	R 4 942 229	R 0	7.2%
4	R 5 267 866	R 5 267 866	R 0	6.6%
5	R 5 592 245	R 5 592 245	R 0	6.2%

Individual contributions for residential and non-residential properties can be calculated as follows:

1. Municipal valuation x R 0.XXXXXX = Annual contribution (VAT excl.) – Note: R 0.XXXXXX represents the approved BBID additional property rate.
2. Annual contribution (VAT excl.) ÷ 12 = Average monthly contribution (VAT excl.)
3. Average monthly contribution (VAT excl.) x 1.15 = Average monthly contribution (VAT incl.)

e.g. R5,000,000 x R 0.002641 = R13,205.00 ÷ 12 = R1,100.42 x 1.15 = R1,265.48

Proposed Management Structure

The BBID is managed by a board of directors, elected by the members of the Brackenfell Business Improvement District NPC (BBID). A Board of Directors consists of property owners within the BBID and a political representative from the City of Cape Town attending Board Meetings as an observer. The Board manages a Non-Profit Company (NPC), which is responsible for the management of the CID, within the framework of the approved BBID business plan and oversees the implementation thereof.

Elected Board members take responsibility for the various portfolios in the company and regular board meetings allow the directors to review current operations and apply corrective measures as required.

The Board can appoint service providers and staff to manage the day-to-day operations within the BBID. The supplementary services provided by the BBID should represent the actual needs of the area according to the vision of the property owners of the area. The services provided are

decided upon by the property owners as BBIDs are property-owner driven. The BBID is managed by a BBID manager appointed by the Board and will oversee the day-to-day delivery of the additional services according to the Business Plan.

All of the above is subject to monitoring and oversight by various departments in the City of Cape Town. The CID Branch also advises on administrative and governance compliance.

An Annual General Meeting (AGM) is held every year to review the performance of the BBID and to confirm the mandate of the members. The budget and implementation plan for the next year is also presented and discussed for approval at the AGM. The AGM also provides the opportunity to elect new directors to serve on the board of the NPC.

Permissible Amendments to the Business Plan

There are currently no plans to investigate or explore significant changes to the strategy or operations of the BBID and therefore none are noted here.

If, at any time, it were decided that the geographical boundaries of BBID needed to change or any other material change to the business plan, then such change would need to go through a formal process as required in terms of section 26 of the CID By-law.

If additional services are required, stemming from collaboration with City departments, which are not specified in the motivation report but deemed supplementary municipal services, the business plan can be amended without further consent by submitting a request to the City in terms of section 25 of the CID By-law as long as it is not material.

List of all Rateable Properties within the CID

A list of all the rateable properties within the BBID is attached as Annexure A.

BRACKENFELL BUSINESS IMPROVEMENT DISTRICT (BBID)

5 YEAR IMPLEMENTATION PLAN

1st July 2024 to 30th June 2029

MANAGEMENT AND OPERATIONS

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Appointment of relevant service providers	Appointment of appropriately qualified service providers	Year 1	→					Manager and Board	Operational	Service providers to be appointed by means of a well-documented fair, equitable, transparent and competitive process. Review service provider appointment in last year of contract period by means of a well-documented fair, equitable, transparent and competitive process.
2	Appointment of suitably qualified staff	Appointed suitably qualified staff	Year 1	→				→	Manager and Board	Operational	Well documented recruitment and selection process. For contracted staff, review staff contracts in last year of contract period.
3	Appoint an auditor	IRBA registered auditor appointed	Year 1	→					Manager and Board	Operational	IRBA registered auditor appointed at the AGM.
4	Board meetings	Quarterly Board meetings.	Quarterly	4	4	4	4	4	Manager and Board	Annual Report	Quorum of directors present at every meeting. Feedback per portfolio.

MANAGEMENT AND OPERATIONS

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
											Keep minutes and file resolutions.
5	Monthly Progressive Income and Expenditure Report to CCT	Submit reports to the CID Branch by 15th	Monthly	12	12	12	12	12	Manager	Operational and Board	Refer to Finance Agreement. Submit reports to the CID Branch. Board to track budget implementation and institute corrective measures when required.
6	Audited Annual Financial Statements	Unqualified Audited Annual Financial Statements	Annually	1	1	1	1	1	Manager and Board	Board, Operational and Annual Report	Annual Financial Statements audited and signed by nominated Directors.
7	Submit Annual Financial Statements to City	Signed Annual Financial Statements submitted to City	Annually	1	1	1	1	1	Manager	Operational	Signed AFS submitted to the CID Branch by 31 August of each year.
8	Review arrears list	Report arrears to board	Quarterly	4	4	4	4	4	Manager	Operational	Board Members in arrears cannot participate in meetings and members in arrears cannot participate in AGMs.
9	Annual feedback to members at AGM	Host legally compliant AGM	Annually	1	1	1	1	1	Manager and Board	Board	Host successful AGM before 31 December.
10	Submit Annual Report and Annual Audited Financial Statements to Sub-council(s)	Submit AFS and annual report to Subcouncil within 3 months of AGM.	Annually	1	1	1	1	1	Manager and Board	Operational	Submit proof of submission to CID Branch.

MANAGEMENT AND OPERATIONS

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
11	CIPC Compliance <ul style="list-style-type: none"> Annual Returns 	Submit Annual Returns to CIPC within 30 business days of company registration date	Annually	1	1	1	1	1	Manager and Board	Operational	Submit proof of submission to CID Branch.
12	CIPC Compliance <ul style="list-style-type: none"> Directors change Auditors change Company Secretary 	Submit amendments to CIPC within 10 business days of the change	Ongoing	→	→	→	→	→	Manager and Board	Operational	Submit proof of submission to CID Branch.
13	Manage and monitor the service request process	Complete daily reports of service requests and monitor outstanding issues	Monthly	12	12	12	12	12	Manager and Board	Operational	Follow up with sub-council in respect of outstanding service requests
14	Participate in the review / development of the City's Integrated Development Plan	Annual submissions to Subcouncil Manager	Annually	1	1	1	1	1	Manager and Board	Operational	October to February of every year.
15	Participate in the City's Capital and Operating Budgets process	Annual submissions to Subcouncil Manager.	Annually	1	1	1	1	1	Manager and Board	Operational	By September of each year.
16	Maintain NPC membership	Up to date NPC membership register	Ongoing	→	→	→	→	→	Manager and Board	Operational	Maintain up to date membership list on website.

MANAGEMENT AND OPERATIONS

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
17	Submit an extension of term application	Submit a comprehensive extension of term application for approval by the members and the CCT Council.	In year 5					1	Manager and Board	Operational	Prepare a new business plan in the last year of term.
18	Annual Tax Compliance Status	Within one month after expiry date.	Annually	1	1	1	1	1	Manager and Board	Operational	Upload Tax Compliance Status via the eServices portal.
19	Adjustment Budget	Board approved adjustment budget	Annually	1	1	1	1	1	Manager and Board	Operational	Submit Board minutes and approved adjustment budget to the CCT by end of March.
20	First Board meeting post AGM	Allocate portfolios, elect Chairperson, sign Declaration of Interest, complete POPIA declaration	Annually	1	1	1	1	1	Manager and Board	Operational	All new directors to receive relevant documents.
21	Register with the Information Regulator of South Africa	Compliance with Information Regulator of South Africa	Year 1	→					Manager and Board	Operational	
22	VAT reconciliation and tax returns	BI-monthly VAT returns and annual tax returns submitted to SARS on time	Bi-monthly	6	6	6	6	6	Manager and Board	Operational	

PUBLIC SAFETY

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a Public Safety strategy and management plan	Up to date Public Safety Management and Strategy Plan	Year 1	→					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of a new term and then modified continuously in conjunction with the SAPS, Local Authority and existing Public Safety service provider using their experience as well as available crime statistics
2	Appoint a Public Safety service provider(s)	Contracted PSIRA registered public safety service provider(s)	Year 1	→					Board	Board	The Public Safety service provider(s) could include Public Safety Patrols, Control Room services and CCTV Monitoring through a fair, equitable, transparent and competitive process
3	Review and approve the Public Safety strategy and management plan	Approved Public Safety strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide safety services by the appointed service provider and evaluate levels of service provided.
4	Record Public Safety Incidents	Up to date public safety incident records	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Annual Report where applicable	Indicative records to be included in Annual Report

PUBLIC SAFETY

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
5	CID participation in joint operations	Participated in joint operations	Adhoc	1	1	1	1	1	Manager and Service Provider	Annual Report where applicable	Participation in joint operations dependent on the public safety needs of the area
6	Deploy Public Safety resources accordingly and effectively on visible patrols. Public Safety personnel and patrol vehicles to be easily identifiable	Effective Public Safety patrols	Ongoing	→	→	→	→	→	Manager and Service Provider	Operational	Utilise the "eyes and ears" of all Public Safety and gardening/street cleaning staff, as well as own staff, to identify any breaches
7	Participate in local safety forums	Attend local safety forums	Quarterly	4	4	4	4	4	Manager and Service Provider	Operational	Participate in existing Neighbourhood Watch, Community Police Forum, other CIDs and SAPS meetings
8	Application to be submitted to secure Law Enforcement Officer	Application submitted to the CCT	Annually	1	1	1	1	1	Manager	Operational	Contact Law Enforcement Department by February of every year. Contract concluded by April of every year
9	Deploy Law Enforcement Officer/s in support of the Public Safety strategy and management plan	Law Enforcement Officers deployed in CID	Ongoing	→	→	→	→	→	Manager and City of Cape Town	Operational	
10	Plan deployment of CCTV cameras	CCTV Camera deployment included in Public Safety strategy and management plan	Ongoing	→	→	→	→	→	Board, Manager and Service Provider	Board and Operational	

PUBLIC SAFETY

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
11	Register CCTV Cameras with the CCT	Cameras registered with the CCT	Ongoing	→	→	→	→	→	Manager	Operational	
12	Monitor CCTV Cameras	Monitoring of CCTV Cameras by appropriately qualified service providers.	Ongoing	→	→	→	→	→	Manager	Operational	Service providers to be reappointed or new providers to be appointed in last year of contract period by means of a competitive process. Well Documented.

MAINTENANCE AND CLEANSING

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a maintenance and cleansing strategy and management plan	Up to date maintenance and cleansing strategy and management Plan	Year 1	→					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint a maintenance and cleansing service provider(s)	Contracted service provider(s)	Year 1	→					Board	Board	Appoint a maintenance and cleansing service provider(s) through a fair, equitable, transparent and competitive process

MAINTENANCE AND CLEANSING

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
3	Review and approve the maintenance and cleansing management plan	Approved maintenance and cleansing strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide maintenance and cleansing services by the appointed service provider and evaluate levels of service provided.
4	Evaluate and review the provision of public litter bins	Sufficient public litter bins	Ongoing	→	→	→	→	→	Manager	Operational	Identify hotspot areas of littering to provide public litter bins and log a CCT service request
5	Cleaning of streets and sidewalks supplementary to those provided by the CCT	Clean streets and sidewalks in partnership with the CCT	Ongoing	→	→	→	→	→	Manager	Operational	Identify hotspot areas of littering to provide additional street cleaning and log a CCT service request
6	Health and safety issues reported to the CCT	Logged CCT service request resolved	Ongoing	→	→	→	→	→	Manager	Operational	Follow up with sub-council in respect of outstanding CCT service requests
7	Combat Illegal dumping	Logged CCT service request resolved	Ongoing	→	→	→	→	→	Manager	Operational	Follow up with relevant department in respect of outstanding CCT service requests
8	Removal of illegal posters	Urban infrastructure free from illegal posters	Ongoing	→	→	→	→	→	Manager	Operational	Monitor the removal of illegal posters by the CCT and where relevant log a CCT service request

MAINTENANCE AND CLEANSING

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
9	Removal of graffiti	Urban infrastructure free of graffiti	Ongoing	→	→	→	→	→	Manager	Operational	Monitor the removal of graffiti by the CCT and where relevant log a CCT service request
10	Record maintenance and cleansing activities	Up to date maintenance and cleansing records	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Annual Report where applicable	Indicative records to be included in Annual Report
11	Identify problems, requiring minor maintenance to CCT infrastructure and perform relevant maintenance on: a. Water and Sanitation infrastructure b. Roads and Stormwater infrastructure c. Road markings d. Grass cutting in Public Open Spaces incl. Parks e. Street furniture	Completed minor maintenance to CCT infrastructure	Ongoing	→	→	→	→	→	Manager and Service Provider	Operational, Board and Annual Report	Engage with relevant department before undertaking maintenance

MAINTENANCE AND CLEANSING

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
12	Identify problems, required maintenance or damage to CCT infrastructure and report to relevant department including: a. Street lighting b. Water and Sanitation c. Roads and Stormwater d. Traffic signals and road markings e. Public Open Spaces incl. Parks	Report findings to the relevant CCT department and log CCT service request	Ongoing	→	→	→	→	→	Manager	Operational, Board and Annual Report	Follow up with sub-council in respect of outstanding CCT service requests

ENVIRONMENTAL DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop an environmental development strategy and management plan	Up to date environmental development strategy and management Plan	Year 1	→					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics

ENVIRONMENTAL DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
2	Appoint an environmental development service provider(s)	Contracted service provider(s)	Year 1	→					Board	Board	Appoint an environmental development service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the environmental development management plan	Approved environmental development strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide environmental development services by the appointed or existing service provider and evaluate levels of service provided.
4	Promote waste minimization and management thereof through awareness on waste, water, noise and air pollution	Quarterly awareness campaign through newsletters or website to business and property owners.	Quarterly	4	4	4	4	4	Manager and Service Provider	Board	Partner with CCT Urban Waste Management Law Enforcement
5	Implement a Recycling programme	Recyclable waste collected	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Annual Report	By service provider or cleaning staff.
6	Install public recycling bins	Public recycling bins installed	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Annual Report	By service provider or cleaning staff in partnership with the City

ENVIRONMENTAL DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
7	Implement and maintain landscaping projects	Landscaping projects implemented and maintained	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Operational	
8	Install and maintain street furniture	Street furniture maintained	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Operational	
9	Monitor and report illegal signage and posters	Report findings to the relevant CCT department and log CCT service request	Ongoing	→	→	→	→	→	Manager and Service Provider	Board, Operational and Annual Report where applicable	
10	Improve green urban environment	Green urban environment	Ongoing	→	→	→	→	→	Manager and Service Provider	Board and Operational	Tree planting, maintaining of tree wells, road verges, replanting and maintaining of flower pots etc.
11	Monitor environmental health of waterways	Report findings to the relevant CCT department and log CCT service request	Ongoing	→	→	→	→	→	Manager and Service Provider	Board, Operational and Annual Report where applicable	

SOCIAL AND ECONOMIC DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a social and economic development strategy and management plan	Up to date social and economic development strategy and management Plan	Year 1	→					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics
2	Appoint a social development service provider(s)	Contracted service provider(s)	Year 1	→					Board	Board	Appoint a social development service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the social and economic development management plan	Approved social and economic development strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide social and economic development services by the appointed or existing service provider and evaluate levels of service provided.
4	Monitor and review implementation of informal trading plans in support of economic development	Managed informal trading	Ongoing	→	→	→	→	→	Manager and Service Provider	Board, Operational and Annual Report where applicable	

SOCIAL AND ECONOMIC DEVELOPMENT

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
5	Promote Social Development awareness	Quarterly awareness campaign through newsletters or website	Quarterly	4	4	4	4	4	Manager and Service Provider	Board	Partner with CCT Social Development & Early Childhood Development Directorate and social welfare organisations
6	Work in conjunction with local social welfare and job creation organisations and develop the delivery of the supplementary services to improve the urban environment	Job creation through social intervention	Ongoing	→	→	→	→	→	Manager and social welfare organisations	Annual Report	Partner with CCT Social Development and social welfare organisations
7	Provide social services	Social service to recipients	Ongoing	→	→	→	→	→	Manager and Social Worker	Board and Annual Report	

COMMUNICATION

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
1	Develop a communication strategy and management plan	Up to date communication strategy and management Plan	Year 1	→					Board, Manager and Service Provider	Annual Report	This is done comprehensively at the beginning of term and then modified continuously in conjunction with the service provider using their experience as well as available statistics

COMMUNICATION

NO.	ACTION STEPS	KEY PERFORMANCE INDICATOR	FREQUENCY per year	DURATION IN WEEKS, MONTHS OR YEARS					RESPONSIBLE	REPORTING	COMMENTS
				Y1	Y2	Y3	Y4	Y5			
2	Appoint a communication service provider(s)	Contracted service provider(s)	Year 1	→					Board	Board	Appoint a communication service provider(s) through a fair, equitable, transparent and competitive process. This could be an existing service provider.
3	Review and approve the communication management plan	Approved communication strategy and management plan	Annual	1	1	1	1	1	Board and Manager	Annual Report	Clear deliverables and defined performance indicators to guide communication services by the appointed or existing service provider and evaluate levels of service provided.
4	Maintain Website	Up to date website	Ongoing	→	→	→	→	→	Manager	Board	In terms of CCT CID Policy requirements
5	Newsletters / Newsflashes	Communication distributed	Quarterly	4	4	4	4	4	Manager	Operational	Including use of social media platforms
6	Regular interaction with property and business owners	Feedback on interactions	Ongoing	→	→	→	→	→	Manager	Operational	
7	CID information signage	Clearly identifiable CID signage	Ongoing	→	→	→	→	→	Manager	Operational	Signage to be visible and maintained with CCT approval

BRACKENFELL BUSINESS IMPROVEMENT DISTRICT

5 YEAR TERM BUDGET

	2024/25	2025/26	2026/27	2027/28	2028/29
INCOME	R	R	R	R	R
Income from Additional Rates	-4 292 420 86.0%	-4 611 264 100.0%	-4 942 229 100.0%	-5 267 866 100.0%	-5 592 245 100.0%
Other: Accumulated Surplus	-700 000 14.0%	- 0.0%	- 0.0%	- 0.0%	- 0.0%
TOTAL INCOME	-4 992 420 100.0%	-4 611 264 100.0%	-4 942 229 100.0%	-5 267 866 100.0%	-5 592 245 100.0%
EXPENDITURE	R	R	R	R	R
Employee Related	537 407 10.8%	575 238 12.5%	621 445 12.6%	669 390 12.7%	720 268 12.9%
Salaries and Wages	385 000	410 148	437 316	464 472	493 500
PAYE, UIF & SDL	111 307	120 900	136 344	153 528	171 468
COIDA	1 100	1 190	1 285	1 390	1 500
Bonus	40 000	43 000	46 500	50 000	53 800
Core Business	2 932 260 58.7%	3 108 000 67.4%	3 336 000 67.5%	3 565 000 67.7%	3 823 500 68.4%
Cleansing services	230 000	235 000	250 000	265 000	282 000
Public Safety	2 590 000	2 755 000	2 960 000	3 168 000	3 400 000
Public Safety - CCTV monitoring	97 260	102 000	107 500	112 000	120 000
Social upliftment	5 000	6 000	6 500	7 000	7 500
Urban Maintenance	10 000	10 000	12 000	13 000	14 000
Depreciation	145 000 2.9%	145 000 3.1%	145 000 2.9%	145 000 2.8%	145 000 2.6%
Repairs & Maintenance	9 000 0.2%	10 000 0.2%	10 000 0.2%	10 000 0.2%	10 000 0.2%
General Expenditure	433 980 8.7%	454 688 9.9%	481 517 9.7%	512 440 9.7%	545 710 9.8%
Accounting fees	7 000	7 300	7 800	8 100	8 600
Advertising costs	8 000	8 400	8 800	9 300	9 800
Auditor's remuneration	14 800	15 500	16 300	17 250	18 200
Bank charges	8 400	8 988	9 617	10 290	11 010
Cleaning costs	3 000	3 100	3 200	3 300	3 400
Computer expenses	13 580	14 000	14 500	15 000	16 000
Insurance	28 700	30 000	31 800	34 000	36 000
Marketing and promotions	7 000	7 500	7 800	8 000	8 300
Meeting expenses	4 000	4 000	4 000	4 200	4 400
Minor tools & equipment	5 000	5 000	5 000	7 000	7 000
Motor vehicle expenses	192 000	202 000	215 000	230 000	247 000
Office rental	88 000	92 000	97 500	102 000	108 000
Printing / stationery / photographic	5 000	5 000	5 500	5 500	6 000
Protective clothing	2 500	2 500	2 500	3 000	3 000
Refreshments and Teas	4 000	4 000	4 000	4 200	4 500

	2024/25	2025/26	2026/27	2027/28	2028/29
Telecommunication	26 000	27 400	29 000	30 900	32 600
Utilities (not CCT)	17 000	18 000	19 200	20 400	21 900
Capital Expenditure (PPE)	806 000 16.1%	180 000 3.9%	200 000 4.0%	208 000 3.9%	180 000 3.2%
CCTV / LPR Cameras	300 000	180 000	200 000	200 000	180 000
Computer Equipment	6 000	-	-	8 000	-
Vehicles	500 000	-	-	-	-
Bad Debt Provision 3%	128 773 2.6%	138 338 3.0%	148 267 3.0%	158 036 3.0%	167 767 3.0%
TOTAL EXPENDITURE	4 992 420 100.0%	4 611 264 100.0%	4 942 229 100.0%	5 267 866 100.0%	5 592 245 100.0%
(SURPLUS) / SHORTFALL	-	-	-	-	-
GROWTH: EXPENDITURE	19.9%	-7.6%	7.2%	6.6%	6.2%
GROWTH: ADD RATES REQUIRED	4.7%	7.4%	7.2%	6.6%	6.2%

LIST OF RATEBLE PROPERTIES WITHIN THE BRACKENFELL BID

CATEGORY	USE DESCRIPTION	St No.	Street	Unit No	Sect ID	LIS Key	ERF No
Commercial	Schools	28	ROGLAND STREET		0	262939	2849
Commercial	Shop	14	PARADYS STRAAT	1	81558	450448	13789
Commercial	Shop	14	PARADYS STRAAT	2	81559	450448	13789
Commercial	Office	14	PARADYS STRAAT	3	81560	450448	13789
Commercial	Shop	14	PARADYS STRAAT	4	81561	450448	13789
Commercial	Shop	14	PARADYS STRAAT	5	81562	450448	13789
Commercial	Shop	14	PARADYS STRAAT	6	117377	450448	13789
Commercial	Shop	14	PARADYS STRAAT	7	117378	450448	13789
Commercial	Shop	14	PARADYS STRAAT	8	117379	450448	13789
Commercial	Shop	14	PARADYS STRAAT	9	117380	450448	13789
Commercial	Shop	14	PARADYS STRAAT	10	117381	450448	13789
Commercial	Shop	14	PARADYS STRAAT	11	117382	450448	13789
Commercial	Shop	14	PARADYS STRAAT	12	117383	450448	13789
Commercial	Shop	14	PARADYS STRAAT	13	117384	450448	13789
Commercial	Body Corporate	14	PARADYS STRAAT		0	450448	13789
Commercial	Workshop	15	WILLIAM DABBS STRAAT	1	118003	450489	14173
Commercial	Factory	15	WILLIAM DABBS STRAAT	2	118004	450489	14173
Commercial	Factory	15	WILLIAM DABBS STRAAT	3	118005	450489	14173
Commercial	Workshop	15	WILLIAM DABBS STRAAT	4	118006	450489	14173
Commercial	Factory	15	WILLIAM DABBS STRAAT	5	118007	450489	14173
Commercial	Factory	15	WILLIAM DABBS STRAAT	6	118008	450489	14173
Commercial	Body Corporate	15	WILLIAM DABBS STRAAT		0	450489	14173
Commercial	Dwellings with other uses	2	WINDHOEK WAY		0	468907	2616
Commercial	Schools	26	ROGLAND STREET		0	469170	2526
Commercial	Dwellings with other uses	5	SONNET CRESCENT		0	469325	2621
Commercial	Coll/Uni/Technk	851	BRACKENFELL BOULEVARD		0	469686	3039
Commercial	Pub Open Space	2	KOKERBOOM STREET		0	469688	1318
Commercial	Dwellings with other uses	20	FONTEIN ROAD		0	470185	2658
Commercial	Dwellings with other uses	12	FONTEIN ROAD		0	470706	2672

CATEGORY	USE DESCRIPTION	St No.	Street	Unit No	Sect ID	LIS Key	ERF No
Commercial	Offices	10	FONTEIN ROAD		0	470785	2671
Commercial	Dwellings with other uses	8	FONTEIN ROAD		0	470873	2670
Commercial	Neighbourhood Shopping Centres	506	FRANS CONRADIE DRIVE		0	470964	8941
Commercial	Dwellings with other uses	6	FONTEIN ROAD		0	470968	2669
Commercial	Offices	4	FONTEIN ROAD		0	471178	2707
Commercial	Dwellings with other uses	4	HANDEL ROAD		0	471182	2708
Commercial	Retail	8	HANDEL ROAD		0	471267	2713
Commercial	Retail	10	HANDEL ROAD		0	471269	2714
Commercial	Retail	12	HANDEL ROAD		0	471272	2715
Commercial	Offices	2	FONTEIN ROAD		0	471316	2712
Commercial	Dwellings with other uses	5	ARAUNA ROAD		0	471323	2711
Commercial	Offices	2	ARAUNA ROAD		0	471530	2716
Commercial	Dwellings with other uses	4	ARAUNA ROAD		0	471534	2717
Commercial	Dwellings with other uses	6	ARAUNA ROAD		0	471540	2718
Commercial	Schools	2	KERK STREET		0	471544	2615
Commercial	Retail	16	SENDING STREET		0	471643	2851
Commercial	Dwellings with other uses	1	POORT STREET		0	471665	2721
Commercial	Offices	3	POORT STREET		0	471667	2720
Commercial	Dwellings with other uses	3	KERK STREET		0	471668	2719
Commercial	Offices&Retail	2	POORT STREET		0	471858	2722
Commercial	Dwellings with other uses	4	POORT STREET		0	471860	2723
Commercial	Vac Ind Land	110	OLD PAARL ROAD		0	471979	11297
Commercial	Place - Worship	9	KERK STREET		0	472052	2729
Commercial	Offices	40	JEANETTE STREET		0	472168	2725
Commercial	Retail	111	OLD PAARL ROAD		0	472192	10852
Commercial		10A	PARADYS STRAAT		0	472241	10111
Commercial	Vac Gen Resd L	26	SAUL STREET		0	472273	3633
Commercial	Offices	10	PARADYS STRAAT		0	472288	3019
Commercial	Clinics etc	38	JEANETTE STREET		0	472298	2726
Commercial	Offices&Retail	36	JEANETTE STREET		0	472340	2727

CATEGORY	USE DESCRIPTION	St No.	Street	Unit No	Sect ID	LIS Key	ERF No
Commercial	Vac Land Oth Z	569	FRANS CONRADIE DRIVE		0	472350	3063
Commercial	Schools	34	JEANETTE STREET		0	472385	2728
Commercial	Retail	32	JEANETTE STREET		0	472426	2610
Commercial	Offices	1	ROSLYN STREET		0	472623	401
Commercial	Dwellings with other uses	15	DANA STREET		0	472689	404
Commercial	Dwellings with other uses	7	ROSLYN STREET		0	472709	420
Commercial	Dwellings with other uses	9	ROSLYN STREET		0	472749	419
Commercial	Dwellings with other uses	13	DANA STREET		0	472750	405
Commercial	Offices	11	ROSLYN STREET		0	472774	418
Commercial	Offices	11	DANA STREET		0	472775	406
Commercial	Retail	65	H O DE VILLIERS STREET		0	472777	10850
Commercial	Offices&Retail	576	FRANS CONRADIE DRIVE		0	472786	8549
Commercial	Place - Worship	19	JEANETTE STREET		0	472788	11322
Commercial	Dwellings with other uses	13	ROSLYN STREET		0	472802	417
Commercial	Dwellings with other uses	9	DANA STREET		0	472804	407
Commercial	Creche/Educare/Nursery School	8	DANA STREET		0	472816	425
Commercial	Offices	15	ROSLYN STREET		0	472833	416
Commercial	Dwellings with other uses	6	DANA STREET		0	472849	424
Commercial	Offices&Retail	17	ROSLYN STREET		0	472875	415
Commercial	Offices&Retail	5	DANA STREET		0	472877	409
Commercial	Dwellings with other uses	1	LEE STREET		0	472888	423
Commercial	Offices	19	ROSLYN STREET		0	472911	414
Commercial	Dwellings with other uses	3	DANA STREET		0	472912	410
Commercial	Clinics etc	21	ROSLYN STREET		0	472957	413
Commercial	Dwellings with other uses	3	NINA STREET		0	472960	412
Commercial	Dwellings with other uses	1	DANA STREET		0	472961	411
Commercial	Retail	54	WILLIAM DABBS STRAAT		0	472988	4019
Commercial	Light Indust.	350	OLD PAARL ROAD		0	473032	2860
Commercial	Dwellings with other uses	2	NINA STREET		0	473050	442
Commercial	Offices	4	NINA STREET		0	473052	440

CATEGORY	USE DESCRIPTION	St No.	Street	Unit No	Sect ID	LIS Key	ERF No
Commercial	Offices&Retail	3	JEANETTE STREET		0	473089	4332
Commercial	Retail	6	JEANETTE STREET		0	473097	11344
Commercial	Dwellings with other uses	5	GERT KOTZE STREET		0	473102	439
Commercial	Offices	4	GERT KOTZE STREET		0	473103	443
Commercial	Clinics etc	1	TINY NAUDE STREET		0	473111	432
Commercial	Dwellings with other uses	21	TINY NEETLING STREET		0	473148	433
Commercial	Offices	7	GERT KOTZE STREET		0	473156	438
Commercial	Offices	6	GERT KOTZE STREET		0	473161	444
Commercial	Warehouse	4	JEANETTE STREET		0	473213	2855
Commercial	Vac Land Oth Z	183	OLD PAARL ROAD		0	473218	459
Commercial	Guest House	8	GERT KOTZE STREET		0	473219	445
Commercial	Retail	175	OLD PAARL ROAD		0	473252	4330
Commercial	Vac Land Oth Z	181	OLD PAARL ROAD		0	473258	460
Commercial	Dwellings with other uses	10	GERT KOTZE STREET		0	473278	446
Commercial	Community shopping centre	1	JEANETTE STREET		0	473300	4029
Commercial	Offices	26	JOHN GAINSFORD STREET		0	473313	371
Commercial	Dwellings with other uses	12	GERT KOTZE STREET		0	473339	447
Commercial	Surgery	14	GERT KOTZE STREET	1	81563	473400	4331
Commercial	Surgery	14	GERT KOTZE STREET	2	81564	473400	4331
Commercial	Surgery	14	GERT KOTZE STREET	3	81565	473400	4331
Commercial	Surgery	14	GERT KOTZE STREET	4	81566	473400	4331
Commercial	Office	14	GERT KOTZE STREET	5	81567	473400	4331
Commercial	Surgery	14	GERT KOTZE STREET	6	81568	473400	4331
Commercial	Shop	14	GERT KOTZE STREET	7	81569	473400	4331
Commercial	Surgery	14	GERT KOTZE STREET	8	81570	473400	4331
Commercial	Body Corporate	14	GERT KOTZE STREET		0	473400	4331
Commercial	Offices&Retail	13	EBEN OLIVIER STREET		0	473435	372
Commercial	Offices	12	ALBIE DE WAAL STREET		0	473819	396
Commercial	Dwellings with other uses	10	ALBIE DE WAAL STREET		0	473860	395
Commercial	Resd - Mixed	8	ALBIE DE WAAL STREET		0	473908	394
Commercial	Retail	5	H O DE VILLIERS STREET		0	473913	4088

CATEGORY	USE DESCRIPTION	St No.	Street	Unit No	Sect ID	LIS Key	ERF No
Commercial	Dwellings with other uses	6	ALBIE DE WAAL STREET		0	473947	393
Commercial	Community shopping centre	311	OLD PAARL ROAD		0	474585	9494
Commercial	Serv St&Other	101	FERNDALE DRIVE		0	474702	11566
Commercial	Serv St&Other	313	OLD PAARL ROAD		0	474746	3632
Commercial	Offices	2	WILLIAM DABBS STRAAT		0	474893	10860
Commercial	Offices	3	WILLIAM DABBS STRAAT		0	475048	10618
Commercial	Light Indust.	17	FOURIE STREET		0	475213	9140
Commercial	Light Indust.	21	FOURIE STREET		0	475258	9565
Commercial	Workshop	11	WILLIAM DABBS STRAAT	1	130975	797039	16791
Commercial	Workshop	11	WILLIAM DABBS STRAAT	2	130976	797039	16791
Commercial	Workshop	11	WILLIAM DABBS STRAAT	3	130977	797039	16791
Commercial	Workshop	11	WILLIAM DABBS STRAAT	4	130978	797039	16791
Commercial	Workshop	11	WILLIAM DABBS STRAAT	5	130979	797039	16791
Commercial	Body Corporate	11	WILLIAM DABBS STRAAT		0	797039	16791
Commercial	Community shopping centre	524	FRANS CONRADIE DRIVE		0	967653	10128
Commercial	Workshop	2	KWARTEL STREET	91	168826	984457	18946
Commercial	Shop	2	KWARTEL STREET	92	168827	984457	18946
Commercial	Shop	2	KWARTEL STREET	93	168828	984457	18946
Commercial	Shop	2	KWARTEL STREET	94	168829	984457	18946
Commercial	Shop	2	KWARTEL STREET	95	168830	984457	18946
Commercial	Workshop	2	KWARTEL STREET	96	168831	984457	18946
Commercial	Shop	2	KWARTEL STREET	97	168832	984457	18946
Commercial	Shop	2	KWARTEL STREET	98	168833	984457	18946
Commercial	Workshop	2	KWARTEL STREET	99	168834	984457	18946
Commercial		20	WILLIAM DABBS STRAAT		0	992970	18467
Commercial	Warehouse	14A	PARADYS STRAAT		0	1077492	20291
Commercial	Dwellings with other uses	4	ALBIE DE WAAL STREET		0	13911312	21638
Commercial	Offices	3A	ROSLYN STREET		0	51294201	23310
Commercial	Offices	16	ALBIE DE WAAL STREET		0	77238634	25734
Commercial	Vac Bus Land	321	OLD PAARL ROAD		0	83586035	25816