



INVITATION FOR PERMANENT EMPLOYMENT / CALL FOR PROPOSALS

The Board of the Brackenfell Business Improvement District NPC (BBID) would like to fill the vacant manager position, but is open to consider proposals from service provider companies that can perform the management function. The Board hereby invites suitably qualified individuals and/or service provider companies with existing City Improvement District experience to submit an application / proposals for the management of the BBID.

Specific responsibilities will include, but are not limited to:

- **Management of the BBID**
- **Responsible for effective and efficient delivery of the CID Business Plan within the predefined budget**
- **Responsible for the management of the CID's finances, in particular in relation to the approved budget, procurement and monthly reporting**
- **Oversight and control of all day-to-day operations (i.e. Urban Maintenance, Cleaning Public Safety, Social interventions and Environmental upgrading)**
- **Responsible for the management of all service providers**
- **Working with the City and other stakeholders to deliver core services**
- **Identify and propose opportunities to improve the operation of the CID**
- **Represent the CID at official meetings (CID Forum, CPF, etc.)**

All applications / proposals will be evaluated separately, and should not be dependent on the rendering of any other service.

Once the Board has evaluated all the applications / proposals, a decision will be made on the successful candidate and/or service provider.

For proposals from Management Companies the lowest, or any, portion of any proposal will not necessarily be accepted, and the

Board does not bind itself to assign any reason for the rejection or acceptance of a proposal.

The decision of the Board is final and no further correspondence regarding the proposal or application will be entered into once the successful service provider or candidate has been appointed. The Board is under no obligation to qualify its decisions to any of the applicants.

All costs related to the submission of this proposal must be borne by the relevant applicants/companies/service providers and they shall have no claim for cost recovery to the Board or its representatives whatsoever.

All the relevant information including the BBID Business Plan and Budgets are available on the BBID website at www.bbid.co.za

All correspondence will be via email and can be directed to abrie@supaquickbrackenfell.co.za

Closing date for applications 21/02/2025