



Brackenfell Business Improvement District

Unit 5 Higo Park Fourie Street – PO Box 1738, Brackenfell, 7561 - Tel: 021 981 4909

Minutes of 2023 BBID AGM held at LO Rall, Brackenfell Primary School on 22 November 2023

1. Registration

Registration takes place and attendance register signed

2. Welcome & Apologies

CVZ welcomes everyone and the following apologies was made:

- Neil Chaveaux
- Cllr Brenda Hansen
- Koos vd Merwe
- Ald Mariaan Nieuwoudt

3. Membership

3.1 Resignations – Abrie de Klerk resigns and makes himself available again

3.2 New members -
Shoprite, Farpoint and Meditrim

4. Quorum to constitute a meeting

A quorum is present

5. Previous AGM minutes

5.1 Approval – the minutes of the 2022 AGM get approved and seconded by PvZ and AdK

5.2 Matters arising – no matters

6. Chairperson's Report

A de Klerk does the report on behalf of the Chairman as written by KdM. He mentions the the 3 pillars of the BBID namely Security, social upliftment, and beautifying. Bolt is doing the security with one vehicle and foot patrollers. The BBID has 64 cameras of 19 is lpr. We have had many successes up till now. All three pillars are very important for the well being of business owners in Brackenfell. The better we can manage these 3 pillars by the manager of the BBID, the better for the CBD. Brackenfell is situated very centrally with main road and high ways close to the CBD. Cameras are getting monitored 24/7 in the control room of Bolt. We are using Metamorfoosi handled by Gabriel Rossouw to look after our social responsibility pertaining the homeless people. They are using the homeless to clean the streets. Metamorfoosi also handles the beautifying of the CBD by planting shrubs and flowers on open spaces. CvZ gets a thank you for his effort and management of the BBID.

Abrie explains that it is somehow difficult to get directors nominated as many business owners are just too busy to take on the responsibility associated with the position as director. He urges the meeting and those present to get more involved with the working of the BBID.

7. Feedback on operations 2022/23
CvZ gives his feedback on operation for 2022/3, as attached hereto.
8. Noting of Audited Financial Statements 2022/23
The AFS is noted.
9. Approval of extension of the 5-year term Business Plan 2024 – 2029 (*includes the approval of the 2024 – 25 Budget and Implementation Plan*)
The 5-year Business Plan for 2024 – 2029 get approved by the meeting and seconded by Phillip van Zijl and Abrie de Klerk.
10. Budget
 - 10.1 Noting of additional surplus funds utilised in 2022/23 (approved by the Board)
The item is noted of where the surplus of R 61 855 was spent. Spent on CCTV cameras.
 - 10.2 Approval of additional surplus funds utilisation for 2023/24
The item is noted of where the R120 000 was spent. Spent on CCTV cameras. The meeting approves the item.
 - 10.3 Approval of surplus funds utilisation for 2024/25
The item is noted that R 700 000 is available of which R500 000 is available for a new patrol vehicle and R200 000 is available for CCTV. The meeting approves the item.
11. Appointment of a Registered Auditor
Haumann and Rodger get appointed as auditor.
12. Confirmation of Company Secretary
Abrie de Klerk is elected as Company Secretary
13. Election of Board Members
Leon van der Merwe and Pieter Syffert is elected as two new board members of the BBID. Neil Choveaux resigned on 23 October 2023 as director.
14. Special Resolution: Amendment of the new Memorandum of Incorporation (MOI) as contemplated in Section 16(5)(a) of the Companies Act, Act 71 of 2008.
CvZ does the presentation of the changes in the MOI as given my CCT. The new MOI is approved by the meeting as signed by the Chairman.
DJ also gives a background of the changes in the bylaw.
15. General
PvZ expresses his concerns on the support from SAPS and that cases do not get the necessary attention as it should be. He uses a typical case where one of the BBID officers was pointed with a firearm and where the statement was written in such a way that there will be no change for prosecution on this case.
Pieter Steyn who is representing SAPS at the meeting, asks PvZ to contact him and to try and sort the issue out.
Bruce from Shoprite asks the question of who can vote and CvZ explains to him that you have to be a member to vote. Bruce explains that Shoprite contributes a substantial amount from their side to the budget and that it is strange that representatives from the big property owners are so little. Bruce

also informs the meeting of the substantial size of command centre and security complement they have. CVZ assured Bruce of excellent co-operation between their command centre, via Oswald Meiring, their group loss manager. The BBID and Shoprite are in fact using the same platform for incident reporting, namely Online Intelligence. PvZ informs Bruce that in the case of serious strikes etc, we normally setup a JOC whereby Shoprite is always involved.

16. Q & A

17. Adjournment

Draft minutes signed by A de Klerk (Director), on behalf of JA van der Merwe (Chairman), who was not able to attend the AGM

A de Klerk